

TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING

September 10, 2026 7:00 P.M.

TOWN HALL

The following is a summary of the Town Board Meeting as recorded by the Town Clerk.

To view a recording of the full meeting, please see the YouTube link below:

[09-10-2026 Town Board Meeting](#)

Board Members Present: Councilman Cipperly and Councilman Balistreri, Councilman Sullivan, Councilman Christian.

Also Present: Town Attorney, Dave Gruenburg, Town Clerk, Alicia Saunders.

Councilman Christian called the meeting to order at: 7:01

The Pledge of Allegiance was recited.

Minutes of Previous Meetings:

Councilman Sullivan made a motion to accept the minutes of the regular Town Board meeting on August 13, 2026. Motion was seconded by Christian Balistreri. Unanimously approved.

Reports by Elected Officials and Department Heads:

Town Clerk: Alicia Saunders

The Town Clerk's office processed, two hundred and fifty-three hunting and fishing licenses, fifty-four dog licenses, six EZ passes, three Community Center reservations and twenty-eight peddler's licenses.

The Town Clerk's office commissioned \$522.50 for Vital Statistics and \$61.28 in Bingo proceeds.

The office remitted \$6,192.96 to the Supervisors office, \$157.50 to the NYS Department of Health, \$62 to the NYS Ag & Markets and \$8,771.32 to the DEC.

Ms. Saunders provided several announcements. She advised the Board and residents that poll workers are needed for the upcoming election and encouraged anyone interested, or anyone who knows someone who may be interested, to contact the Town Clerk's Office.

Ms. Saunders also announced that a donation box has been placed in Town Hall for Gigi's PJs. Residents interested in donating may contribute new pajamas, which will be distributed to children in need through Unity House.

Lastly, Ms. Saunders informed the Board and residents that she is now officially a notary and is available to provide notary services through the Town Clerk's Office.

Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Cipperly. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Highway Superintendent: Michael Bayly

Mr. Bayly reported that one employee has been mowing all of the baseball fields.

At the beginning of last month, the Highway Department paved White Church Road and Church Street through a shared-services arrangement with the County. Mr. Bayly thanked the County for its assistance, noting that the arrangement saves the Town approximately 50% of the cost and helps extend the Highway Department's budget.

The Highway Department has also completed a significant amount of brush pickup, particularly following the recent storms. Two tractors were used to complete the final roadside mowing. Brush pickup is expected to resume next week.

For the past two weeks, five employees have been working steadily on pothole repairs in an effort to address the remaining potholes before winter. The Highway Department has also begun preparing its plow trucks for the upcoming winter season, with approximately 20 trucks being readied. Once assembled, each truck will be inspected to ensure it is properly equipped and operational.

The Department anticipates approximately three weeks of general work before resuming brush and leaf pickup.

Paving work is not yet complete. The Department is currently working on paving in the Sycaway area following gas service work. All roads in that area are expected to be completed before winter.

Mr. Bayly concluded by reporting that work continues on the new Highway Department building, which is expected to be operational once completed. The Department is also currently working on the recycling truck used for the dumpsters. A plow will also be installed on the pickup truck for use during the winter season.

Motion to accept the report was made by Councilman Sullivan and seconded by Councilman Balistreri. Unanimously approved.

Water & Sewer: Bill Bradley

Mr. Bradley gave the report for September, informing the board that the sewer cleaning vac truck had reached the end of its life. The debris tank had rusted out and is collapsing in on itself. Mr. Bradley has been investigating a used sewer cleaning truck and is also working with Mr. Poletto to see if they can redirect some SAM money to help pay for the used truck.

The water bills went out on August 21st the first bills appeared in mailboxes around the 25th to 26th of August. The water department paid for first class mail, but the USPS is not the trusted partner they once were. The water department has received a few complaints about the rate increase but nothing significant.

Mr. Bradley has been working with Vinny to set up for the migration of the old billing program to a new platform which will include a customer portal so folks can log in to see their current and historical usage, pay their bills online and send communications directly to the water department. The program will include a module for push notification either by text or call for notifying residents of main breaks, maintenance issues, delinquent bills and general communications. The program also includes an integrated work order module for scheduling appointments and repairs. These work order can be sent directly to technician's cell phones or email for implementation and reporting. There are no additional fees for these conveniences beyond the yearly subscription fee.

Mr. Bradley announced they had a water main break the last week of August on McChesney Ave it was a relatively new line installed in the 1990's.

Mr. Bradley closed with letting the board and residents know they are draining the Vanderheyden Reservoir for the last time to complete the installation of a gangway and valve operator. The current drainage of the reservoir showed they can drain about two feet of water per day from the reservoir which would be very beneficial in a severe storm event like the one in late July. There was no downstream damage from that storm because there was about three feet of reserve capacity in the reservoir prior to the storm event and that additional space took up the surge volume from the storm.

Motion to accept the report was made by Councilman Cipperly and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Building & Zoning Supervisor: Kevin Mainello

Mr. Mainello was not present for the board meeting.

Town Historian: Tracy Broderick

Ms. Broderick was not present for the meeting.

Recycling Coordinator: Thomas Engster

Mr. Engster gave the report for the month of August. The Recycling Center sold a total of six hundred and thirty five blue bags collecting a total of \$1,905, one hundred and eighty two purple bags purchased for a total of \$364, one thousand blue bags purchased from vendors for a total of \$2,550, 4.2 tons of baled cardboard for a total of \$90.40, 4.53 tons of metal and light iron collecting \$815.40, fifteen large and small appliances, seven AC's, two dehumidifiers, four tires and three propane tanks to which \$302 was collected bringing in a total revenue of \$6,026.80.

Mr. Engster went on to present the general expenses for the month which there were 18.71 tons of refuse landfill, 9.97 tons of SSR, 600 gallons of used oil and .63 tons of used tires bringing the total amount of expenses to \$6,865.35.

Mr. Engster closed with the total amount of recycling and landfill for August was 38.36 tons.

Motion to accept the report was made by Councilman Sullivan and seconded by Councilman Cipperly. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Brunswick Community Library: Sara Hopkins

Ms. Hopkins gave the report for the month of August. The library had 2,824 visitors, 365 reference questions, 197 Wi-Fi users averaging 19 per day, 558 study space users, 142 visitors helped with tech use and other assistance, and 23 new BRUN Patrons. There was a total of 4,145 Physical items, 2,033 Overdrive, 11 Comic Plus and 991 News Bank. The total items checked out across of the services was 7,180. There were 21 different programs. Ms. Hopkins gave a brief overview of all the upcoming events for the month of September.

Ms. Hopkins also announced that September is Library card signup month! Encouraging everyone to bring their children, parents, friends and neighbors to get a card and to let them know about the free museum passes, digital newspapers, eBooks and audio books.

Brittany Dwyer, Vice President of the Board of Trustees at the Library accompanied Ms. Hopkins and addressed the board regarding the budget and funding to be considered for 2027. Ms. Dwyer provided statistics of previous years and the growth in services as well as the increase in costs of services the library provides.

Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Cipperly. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

Town of Brunswick Ambulance: Ryan French

Councilman Balistreri gave the monthly report for August. There were a total of 102 EMS calls in which 98 were the Town of Brunswick, 3 were the Town of North Greenbush and 1 Sand Lake Ambulance. Of the 102 EMS calls, 94 arrived at the scene and 8 of the calls were canceled prior to arrival. The average response time for all 102 calls from mean dispatch to arrival was 8:50. These calls consisted of 91 high-priority calls with an average response time from mean dispatch to arrival being 8:13.

Motion to accept the report was made by Councilman Sullivan and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's office.

RESOLUTIONS:

RESOLUTION NO. 61, 2026

RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE A RETAINER AGREEMENT WITH THE VINCELETTE LAW FIRM, IN RELATION TO A CERTAIN TAX CERTIORARI PROCEEDING

WHEREAS Broadview Federal Credit Union has filed a tax certiorari proceeding against the Town Assessor, challenging the assessment on property owned by the Credit Union at 799 Hoosick Road in the Town of Brunswick (Tax Map No. 91.-2-27.21); and

WHEREAS the Town wishes to retain counsel to represent the Town in this matter; and

WHEREAS Daniel Vincelette and the Vincelette Law Firm have a practice concentrated on tax certiorari work on behalf of municipalities throughout the state of New York, and have specialized expertise in this area;

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign a retainer agreement for the services of the Vincelette Law Firm to represent the Town in this litigation.

The foregoing Resolution, offered by **COUNCILMAN SULLIVAN** and seconded by **COUNCILMAN CHRISTIAN**, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY

VOTING

AYE

COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING **AYE**
VOTING **AYE**
VOTING **AYE**
VOTING **ABSENT**

The foregoing Resolution was thereupon declared duly adopted.
RESOLUTION NO. 62, 2026

**RESOLUTION APPOINTING CHERYL KNOTT AS DEPUTY REGISTRAR
IN THE BRUNSWICK TOWN CLERK'S OFFICE**

WHEREAS Cheryl Knott is currently serving as the Deputy in the Town Clerk's office;
and

WHEREAS the Town Clerk has requested the Town Board to authorize Ms. Knott to act
as Deputy Registrar, to assist the Town Clerk in that function.

NOW, THEREFORE, BE IT

RESOLVED that Cheryl Knott is appointed as Deputy Registrar in the Office of the Town
Clerk, and the Town Clerk is authorized and directed to file the appropriate forms with the New
York State Department of Health.

The foregoing Resolution, offered by **COUNCILMAN SULLIVAN** and seconded by
COUNCILMAN CHRISTIAN, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING **AYE**
VOTING **AYE**
VOTING **AYE**
VOTING **AYE**
VOTING **ABSENT**

The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 63, 2026

**RESOLUTION CONFIRMING THE APPOINTMENT OF DANIELLE HALPIN
AS A CLERK OF THE BRUNSWICK TOWN COURT**

WHEREAS Janice Cellucci, who has rendered faithful service to the Town Court for the past ten years, has resigned from her position as Court Clerk for the Brunswick Town Court effective at the end of September; and

WHEREAS pursuant to New York Town Law Section 20(1)(b), clerks of a town court are employed and discharged from employment only upon the advice and consent of the town justices; and

WHEREAS the judges of the Town Court have conducted a search for a replacement for Ms. Cellucci upon her retirement; and

WHEREAS the town justices of the Brunswick Town Court have recommended to the Town Board that the Board appoint Danielle Halpin as a Clerk of the Brunswick Town Court;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board hereby appoints Danielle Halpin as a Clerk of the Brunswick Town Court at an annual salary of \$50,000.00, said appointment to take effect on September 23, 2026.

The foregoing Resolution, offered by **COUNCILMAN CHRISTIAN** and seconded by **COUNCILMAN CIPPERLY**, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY	VOTING	<u>AYE</u>
COUNCILMAN CHRISTIAN	VOTING	<u>AYE</u>
COUNCILMAN SULLIVAN	VOTING	<u>AYE</u>
COUNCILMAN BALISTRERI	VOTING	<u>AYE</u>
SUPERVISOR HERRINGTON	VOTING	<u>ABSENT</u>

The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 64, 2026

**RESOLUTION APPOINTING JOHN A. MAINELLO TO A NEW TERM AS A MEMBER
OF THE BOARD OF ASSESSMENT REVIEW FOR THE TOWN OF BRUNSWICK**

WHEREAS John A. Mainello currently serves as a member of the Board of Assessment Review for the Town of Brunswick and his five-year term on such Board expires on September 30, 2026; and

WHEREAS Mr. Mainello has provided faithful service to that Board since his appointment approximately five years ago and the Board desires to retain him as a member;

NOW, THEREFORE, BE IT

RESOLVED that John A. Mainello is hereby appointed to a five-year term on the Town of Brunswick Board of Assessment Review for the period from October 1, 2026, through September 30, 2031.

The foregoing Resolution, offered by **COUNCILMAN BALISTRERI** and seconded by **COUNCILMAN CHRISTIAN**, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY	VOTING	<u>AYE</u>
COUNCILMAN CHRISTIAN	VOTING	<u>AYE</u>
COUNCILMAN SULLIVAN	VOTING	<u>AYE</u>
COUNCILMAN BALISTRERI	VOTING	<u>AYE</u>
SUPERVISOR HERRINGTON	VOTING	<u>ABSENT</u>

The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 65, 2026

**RESOLUTION SCHEDULING A SPECIAL MEETING FOR THE TOWN CLERK
TO PRESENT THE 2027 TENTATIVE BUDGET TO THE TOWN BOARD**

WHEREAS the Town Clerk of the Town of Brunswick wishes to schedule a Special Meeting to present the 2027 Tentative Budget to the Town Board as is required by §106 of the New York State Town Law;

NOW, THEREFORE, BE IT

RESOLVED that the Town Board of the Town of Brunswick shall conduct a Special Meeting on Thursday, October 1, 2026, at 5:00 p.m., at the Brunswick Town Hall, 336 Town Office Road in the Town of Brunswick, County of Rensselaer, State of New York for the Town Clerk to present the 2027 Tentative Budget to the Town Board and to address any other matters that may be brought to the Board's attention; and be it further

RESOLVED that the Town Clerk of the Town of Brunswick is hereby authorized and directed to give notice of such Special Meeting as required by law.

The foregoing Resolution, offered by **COUNCILMAN SULLIVAN** and seconded by **COUNCILMAN CHRISTIAN**, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY	VOTING	<u>AYE</u>
COUNCILMAN CHRISTIAN	VOTING	<u>AYE</u>
COUNCILMAN SULLIVAN	VOTING	<u>AYE</u>
COUNCILMAN BALISTRERI	VOTING	<u>AYE</u>
SUPERVISOR HERRINGTON	VOTING	<u>ABSENT</u>

The foregoing Resolution was thereupon declared duly adopted.

OLD BUSINESS:

There was no old business discussed.

NEW BUSINESS:

There was no new business discussed.

WARRANTS:

Warrant No. 260729-260848, No. 071726001 through 071726006, No. 073126002-073126009, and 081426001-081426006 were presented. The warrants were offered by Councilman Balistreri and seconded by Councilman Sullivan. Unanimously approved. Individual expenses were as follows:

General: \$176,964.87
Highway: \$493,393.90
Water: \$20,581.47
Sewer: \$1,914.05
Special Sewer District No.6: \$1,432.26
Special Fire District: \$18,111
Trust & Agency: \$268,345.13
Trust & Agency TE: \$2,000

VISITORS WHO WISHED TO SPEAK:

Jim Tkacik, Brunswick Road, addressed the Board regarding the projects taking place along Hoosick Street, specifically concerning signage.

Mr. Tkacik referenced the Town of Brunswick zoning regulations, noting that their objectives include creating a more attractive business climate, enhancing and protecting the physical appearance of the community, and curbing the deterioration of the natural beauty and community environment. He stated that the zoning regulations are precise in their requirements.

Mr. Tkacik expressed his opinion that individuals involved with the projects on Hoosick Street have appeared to disregard the existing regulations. He identified temporary and portable signs as the primary concern. He quoted the regulations stating, "No portable or temporary sign shall be placed in a building or on any premise except as provided," and noted that Section 160 provides exceptions for certain signs, including political and real estate signs. He further stated

that the regulations provide that such signs may not represent commercial products, activities, or enterprises.

Mr. Tkacik also referenced the provision allowing temporary window signs, provided they do not exceed twenty-five percent of the window surface. He stated that he found no exception in the regulations for new businesses.

Mr. Tkacik went on to point out the recent developments on Hoosick Street to which he took time and counted the number of signs, banners and vertical pole signs at specific locations. He also addressed window signs for one location and at another location measured the sign on the side of it's building.

Mr. Tkacik closed with the number of violations to all of his findings and inquiring on what the enforcement was going to be and whose job it would be to enforce it.

Jason Laird, Winfield Lane, informed the Board that he had submitted an email to the Town Clerk's Office for distribution to the Town Board and other requested parties regarding the ongoing issue between himself and his neighbor.

Mr. Laird explained that he has submitted FOIL requests to the New York State Police and the Rensselaer County Sheriff's Office to obtain documentation of prior calls for service and law enforcement responses. He stated that he plans to continue submitting FOIL requests because he believes these incidents will continue to occur.

Mr. Laird stated that he has pursued every avenue available to him at this point and does not know where else to turn to have the matter resolved.

Mr. Laird concluded by expressing his belief that law enforcement does not want to address the matter because, ultimately, they would have to issue an appearance ticket, which he feels is viewed as a waste of their time. He stated that he somewhat understands their position; however, he feels this leaves him with no options for addressing the ongoing issue.

Sue Vitolins, Miller Road, asked what the status of the work on the Comprehensive Plan was. Councilman Cipperly ensured they were still in the original time frame given to both boards and building department to review. Once it has been reviewed Councilman Cipperly intends to meet with them and collect any input. This is expected to be completed before the next month's Board meeting.

ADJOURNMENT:

Councilman Chrisitan made a motion to adjourn the meeting, seconded by Councilman Balistreri. Unanimously approved. The meeting adjourned at 7:47 p.m.

Respectfully,

Alicia Saunders
Town Clerk