

**TOWN OF BRUNSWICK  
REGULAR TOWN BOARD MEETING  
JANUARY 9, 2020, 7:00 P.M.  
TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Sullivan, Councilman Christian, Councilman Balistreri and Councilman Cipperly.

**Board Members Absent:** None.

**Also Present:** Town Attorney, Thomas Cioffi and Town Clerk, William Lewis.

Prior to the meeting, Mark Cipperly was officially sworn in as the newly elected Town Councilman. The swearing in was performed by Town Justice Robert Schmidt.

Supervisor Herrington called the meeting to order at 7:05 p.m.  
All joined in with the salute to the flag.

**VISITORS WHO WISH TO SPEAK:**

None.

**BUSINESS MEETING:**

**MINUTES OF THE PREVIOUS MEETING:**

Councilman Balistreri made a motion to accept the Minutes of the previous meetings, seconded by Councilman Sullivan. Unanimously approved.

**REPORTS:**

*Town Clerk:* William Lewis

Mr. Lewis gave his report for the month of December. \$5,944.69 will be remitted to the Supervisor's office. Recycling fees accounted for \$4,187.04, Community Center fees \$1,200.00, dog license fees \$287.00 and \$270.00 in miscellaneous fees making up the balance. The Community Center had 8 new reservations and very few weekend dates through March of 2020 are available. Motion to accept the report was made by Councilman Sullivan and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

*Highway Superintendent:* Brandon Hill

Mr. Hill was unable to attend the meeting. A written report has been submitted and a copy is on file in the Town Clerk's Office.

*Water & Sewer Report:* Bill Bradley

Mr. Bradley was unable to attend the meeting. When his report for the month of December is available, a copy will be filed in the Town Clerk's Office.

*Code Enforcement:* Charles Golden

Mr. Golden gave his report for the month of December. The report showed a total of \$6,532.80 was collected by the department. This includes fees for Building Permits, Zoning Variance/Planning Board applications, vacant building registrations and FOIL requests. 7 building permits were issued or renewed, 56 building inspections were performed and active permits totaled 301. The department had two (2) code call outs, four (4) code complaints, six (6) code complaint inspections and no fire inspections. An additional ten (10) follow up inspections

were completed. There are three (3) Planning Board projects open or approved and seven (7) with the Zoning Board. Three (3) abandoned/vacant properties were identified with the Assessment Department. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of December. Other than routine matters, his work included the following: Prepared Resolutions for the December 26<sup>th</sup> End of Year Meeting and the January 2<sup>nd</sup> Organizational Meeting as well as those for tonight's meeting; Worked with the Building and Assessment Departments in reference to a Supreme Court subpoena in which the Town is not a party; Worked with attorney Gilchrist reviewing and editing the documents concerning the replacement letter of credit for the Hope Solar Farm project Worked with the Supervisors Office on personnel matters; Participated and compared documents concerning the CSEA collective bargaining negotiations; Attended a meeting with a consultant from the Town's insurance carrier; Performed legal research and opinions for various Town officers and employees; Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Christian. Unanimously approved.

Town Historian: Sharon Zankel

Mrs. Zankel gave her report for the month of December. She assisted a ten year old student with an assignment to address a holiday tradition, and they decided to research the song "Auld Lang Syne". The student researched the song's origins, the Scottish lyrics and found several additional verses one of which she shared: *"It's time to look at all we've done, and keep the good in mind. Why should we not be glad my friends, and leave all the bad behind. Cause life is much too short my friends, to waste a lot of time. Let's all shake hands and greet the past, with all the good in mind."* She has completed assisting the consulting group retained by Stewart's Corporation to compile the historical records of the home formerly at 1001 Hoosick Road as required by the NYS Office of Parks, Recreation and Historic Preservation. The report has been submitted and the final determination of completeness will be made by the historic preservation office. She continued to work with a college student on her Forest Park Cemetery project. Pursuing a career in music therapy, the students work included the composition of a song, music and lyrics and a written report on the history of the cemetery. The song can be heard at <https://youtu.be/wkDfm37j2-M>. Motion to accept the report was made by Councilman Christian and seconded by Councilman Cipperly. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of December. Revenues for the month were \$4,187.04 and expenses were \$3,621.42 for a total of \$565.32. 26.47 tons of materials were recycled and 15.39 tons landfilled for the month. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Sara Hopkins

Ms. Hopkins gave her report for the month of December. For the month there were 4139 total circulated items, 1047 digital - Ebooks & EAudiobooks - 3092 physical, and the customer count was 1948. The computers logged 115 sessions. There were 32 programs with 391 attendees. There were 150 participants in children's events and 241 participants in adult events. Sign up for the Adult Winter Reading Program has started with 118 registered so far. Several special events are scheduled: Live music with Rose Moon, Saturday January 18<sup>th</sup> & Saturday, February 15<sup>th</sup> @ Noon; Kids Dance Class, Monday January 20<sup>th</sup> @ 1:00 pm; Homespun Occasions Community Folk Dance, Saturday, February 29<sup>th</sup> @ 2:00 pm. Program schedules (new and continuing), special events and news items are available at [www.brunswicklibrary.org](http://www.brunswicklibrary.org). Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Cipperly. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

**RESOLUTIONS:**

**Resolution No. 24** Resolution Declaring Items to be Surplus Property. The foregoing Resolution, offered by Councilman Cipperly and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 25** Resolution Approving and Authorizing Supervisor to Execute 2020 Animal Shelter Agreement. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 26** Resolution Accepting Decommissioning Security for Hope Solar Farm. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**CORRESPONDENCE:**

None.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**WARRANTS:**

Warrants No. 200001 through 200081 and No. 11020001 through 11020006 were presented. Councilman Christian made a motion to approve the warrants, seconded by Councilman Balistreri. Unanimously approved.  
Individual fund expenses were as follows:

General	\$ 217,617.50
Highway	\$ 165,353.04
Water	\$ 40,777.85
Sewer	\$ 2,559.86
Special Sewer District	\$ 1,562.13
Special Fire Districts	\$ 11,703.25

**FURTHER COMMENTS FROM VISITORS:**

None.

Supervisor Herrington invited all attending to join in for cake celebrating Mark Cipperly joining the Town Board.

**ADJOURNMENT:**

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Balistreri. Unanimously approved. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

William J. Lewis  
Town Clerk