

**TOWN OF BRUNSWICK  
REGULAR TOWN BOARD MEETING  
DECEMBER 8, 2016, 7:00 P.M.  
TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Sullivan, Councilman Christian, Councilman Casale and Councilman Balistreri.

**Board Members Absent:** None

**Also Present:** Town Attorney, Thomas Cioffi, and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:10 p.m.

All joined in with the salute to the flag.

**VISITORS WHO WISH TO SPEAK:**

None

**BUSINESS MEETING:**

**MINUTES OF THE PREVIOUS MEETING:**

Councilman Casale made a motion to accept the Minutes of the previous meetings, seconded by Councilman Balistreri. Approved.

**REPORTS:**

*Town Clerk:* William J. Lewis

Mr. Lewis gave his report for the month of November. \$6,447.64 will be remitted to the Supervisor's office. Recycling fees accounted for ~ \$4,770.00 of monies received, \$1,125.00 Community Center fees and the balance miscellaneous fees. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Approved. A copy of the written report is on file in the Town Clerk's Office.

*Highway Superintendent:* Doug Eddy

Mr. Eddy was unable to attend the meeting. Deputy Highway Superintendent, Brandon Hill, gave the report for the month of November. Department work included road patching, leaf vacuuming, bagged yard waste/leaf pickup, culvert cleanouts and road plowing/sanding. They assisted the Town of Grafton with snow plowing and sanding. They also assisted the Water Department with water line breaks and work at the Vanderhyden Reservoir project. Equipment was moved to Berlin for winter storage. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Approved. A copy of the written report is on file in the Town Clerk's Office.

*Water & Sewer Report:* Bill Bradley

Mr. Bradley gave his report for the month of November. All the required water tests and 66 Dig Safely requests were completed. Four water line breaks were repaired. The large project at the Vanderhyden Reservoir was begun and is nearing completion. This involved draining the reservoir in order to install 80 feet of culvert under the road bisecting the lake to equalize the two bodies of water, declassifying it as a dam. Mr. Bradley wanted to sincerely thank the Highway Department for their assistance with this project, as well as work performed at the North Lake Ave. pump station to improve access to the facility. Motion to accept the report was made by Councilman Casale and seconded by Supervisor Herrington. Approved. A copy of the written report is on file in the Town Clerk's Office.

Code Enforcement: Karen Guastella

Ms. Guastella gave her report for the month of November. The report showed \$26,201.20 was collected for Building Permit and Zoning Variance/Planning Board Fees. 36 new building permits were issued, 158 building inspections were performed and active permits totaled 380. The department had 3 code call outs, 17 code complaints and 17 code complaint inspections were made. Additionally, 20 follow up inspections were completed. Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Sullivan. Approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of November. Other than routine matters, his work included the following: Worked on the Brook Hill subdivision roadway dedication matter with the developers attorney; Met with Town Board members and insurance representatives regarding employee health coverage; Attended a meeting on Civil Service matters; Prepared resolutions, including referral of PDD Amendment requests to the Planning and Zoning Boards and Plante Road designation; Consulted on several FOIL requests. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Casale. Approved.

Town Historian: Sharon Zankel

Mrs. Zankel gave her report for the month of November. Her work has included: Compiling a list of the Town's historic cemeteries, burial sites, historic landmarks and archeological sites for inclusion in a Rensselaer Land Trust project to develop a countywide open space conservation plan; Working on two projects with Tamarac's Middle/High School librarian, one to develop a women's suffrage movement documentary and the other a study of the lives of local Civil War soldiers; Applying for funding from the NYS Archives. Her research has also found several notable persons buried at Forest Park Cemetery. Motion to accept the report was made by Councilman Casale and seconded by Councilman Christian. Approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster was unable to attend, and had submitted his report prior to the meeting. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Ms. Natalie Schipano

Ms. Schipano gave her report for the month of November. The month saw a slight decrease in print circulation (2638), patron visits (1639), Computer sessions, WIFI connections, e-books and digital audio books since last month. The "Can Your Fines" food drive went well with over 100 healthy food items donated. Annual Appeals donations are coming in regularly. The footings are in for their new sign which should be completed by the New Year. Regular programs will continue. Full schedules, special events and news items are available at [www.brunswicklibrary.org](http://www.brunswicklibrary.org).

Marie Stasiak, Library Board President, addressed the Board. As her term ends this year, she wanted to thank the Town for its generous support over the years and to advise them of the new incoming board members. She then introduced Mr. Fred Wobrock, Treasurer, as the incoming Board President.

Mr. Wobrock also thanked the Town and gave a brief overview Library's finances. He noted that they had paid off 5 years on their 10 year mortgage, were able to replace the sign at no cost thanks to a grant

secured by Natalie and that the Annual Appeal had already brought in \$61,000.00 to date. He anticipates a small surplus for 2017. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Approved. A copy of the written report is on file in the Town Clerk's Office.

**RESOLUTIONS:**

**Resolution No. 78** Resolution Approving Agreement with the Volunteer Fire Company of Center Brunswick, Inc. The foregoing Resolution was tabled. No actions or votes were taken.

**Resolution No. 79** Resolution Reappointing Member to Board of Assessment Review of the Town of Brunswick. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 80** Resolution Appointing and Fixing Compensation of Town Employee. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 81** Resolution Accepting Application for Amendment of Hudson hills Planned Development District, Appointing Consulting Engineer and SEQRA Attorney, and Referring Amendment Application to Planning Board and Zoning Board of Appeals – Capital District Properties, LLC. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Sullivan, Voting Aye; Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 82** Resolution Acknowledging Plante Lane as a Highway by Use, Accepting Responsibility for the Maintenance Thereof, and Requesting That the New York State Department of Transportation add Said Highway to the Highway Inventory of the Town of Brunswick. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 83** Resolution Authorizing Payment Pursuant to Brook Hill Subdivision Agreement. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 84** Resolution to Effect Changes in the August 2016 Water and Sewer Rolls. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 85** Resolution Accepting Application for Amendment of Brunswick Plaza Planned Development District, Appointing Consulting Engineer and SEQRA Attorney, and Referring Amendment Application to planning Board and Zoning Board of Appeals–Nigro Companies/Brunswick Center Associates, LLC. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Sullivan, Voting Aye; Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**CORRESPONDENCE:**

None

**OLD BUSINESS:**

William Hoblock, Capital Hills Properties, gave an overview of the proposed Hudson Hills PDD Amendment before the board for referral to the Planning and Zoning Boards. He noted the original development was approved in 2007 which included the construction of two youth ballfields on 25 acres for the benefit of the public. He wanted to be clear that the only change to the original approval would be that stipulation since an additional field has been constructed and land to be used for access that was available previously has been sold. In its place, they propose a \$1,200.00 per unit payment to the Town to be used for the benefit of the public. This would total \$300,000.00 total, \$175,000.00 to be paid upon approval and \$500.00 per unit payable as each unit is issued a certificate of occupancy.

Mr. Greg Ursprung, Bergman Associates, representing Brunswick Center Associates, presented to the Town Board a plan to join two properties at the front of the current development on Hoosick Road and add to it a small amount of land taken from the original PDD in order to make the new parcel more viable for development. This required a PDD Amendment Application to be brought to the Town Board for acceptance and referral to the Planning and Zoning Boards. The resolution was on the agenda for this meeting.

Mr. Paul Munch, Stonefield Engineering, representing Bank of America, addressed the Board concerning a plan for a free standing Kiosk they had previously proposed in the Brunswick Square PDD. It became apparent that there was some miscommunication, because their original proposal had been denied yet he was presenting the same plan. They will need to revise and resubmit.

Mr. Michael Vickers asked about his Zoning Application which has been before the Planning and Zoning Boards. Essentially his plans have been approved, however the determination by the Planning Board was not specific enough in its wording and will need to be clarified before the Town Board approves a final resolution. Attorney Cioffi noted this should be a straightforward fix and should be able to be finalized by the next meeting.

**NEW BUSINESS:** A Public Hearing was scheduled for January 12, 2017, to accept comment on the PDD Amendment that will allow a drive through pharmacy at the Price Chopper Market which is part of the Brunswick Center PDD.

**WARRANTS:**

Warrants No. 161300 through 161392, No. 11181601 through 11181613 and No. 12021601 through 12021612 were presented. Councilman Sullivan made a motion to approve the warrants, seconded by Supervisor Herrington. Approved.

**FURTHER COMMENTS FROM VISITORS:**

**ADJOURNMENT:**

Supervisor Herrington made a motion to adjourn the meeting, seconded by Councilman Balistreri. Approved. The meeting adjourned at 8:50 p.m.

Respectfully submitted,

William J. Lewis  
Town Clerk