

**TOWN OF BRUNSWICK  
REGULAR TOWN BOARD MEETING  
NOVEMBER 8, 2012, 7:00 P.M.  
TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Poletto, Councilman Casale and Councilman Sullivan.

**Board Members Absent:** Councilman Salvi.

**Also Present:** Town Attorney, Thomas Cioffi, and Town Clerk, Susan Quest-Sherman.

The Supervisor called the meeting to order at 7:05 p.m.

All joined in with the salute to the flag.

**VISITORS WHO WISH TO SPEAK:**

None.

**BUSINESS MEETING:**

**MINUTES OF THE PREVIOUS MEETING:**

Councilman Salvi made a motion to accept the Minutes of the previous meeting, seconded by Councilman Poletto. Approved.

**REPORTS:**

*Town Clerk:* Susan Quest-Sherman

The Town Clerk submitted a written report for the month of October a check for \$6,908.61 will be remitted to the Supervisor's Office. A motion to accept the Town Clerk's Report was made by Councilman Poletto, seconded by Councilman Sullivan. Approved. A copy of the report is on file in the Town Clerk's Office.

*Highway Report:* Doug Eddy

Mr. Eddy read his report for the month of October. A motion to accept the report was made by Councilman Poletto and seconded by Councilman Salvi. Approved. A copy of the written report is on file in the Town Clerk's Office.

*Water & Sewer Report:* Bill Bradley

Mr. Bradley presented his monthly report for the month of October. A motion to accept the report was made by Supervisor Herrington, seconded by Councilman Casale. Approved. A copy of the written report is on file in the Town Clerk's Office.

*Superintendent of Utilities & Inspection:* John Kreiger

Mr. Kreiger presented his report for the month of October; \$6,336.00 will be remitted to the Supervisor's Office. Motion to accept Mr. Kreiger's report was made by Councilman Poletto, seconded by Councilman Salvi. Approved. A copy of the written report is on file in the Town Clerk's Office.

*Town Attorney:* Thomas Cioffi

Mr. Cioffi gave his report for the month of October, other than routine matters he has been working on the Time Warner Contract and been working with Tracy Broderick on

updating the Employee Handbook. He has met with representatives of OCA regarding Court matters, and has continued to work with the Assessor on outstanding tax matters. Motion to accept Mr. Cioffi's report was made by Councilman Poletto, seconded by Councilman Salvi. Approved.

Town Historian: Sharon Zankel

Mrs. Zankel read her report for the month of October. Motion to accept the report was made by Councilman Salvi and seconded by Councilman Poletto. Approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster presented his report for the month of October. Motion to accept Mr. Engster's report was made by Councilman Poletto, seconded by Supervisor Herrington. Approved. A copy of the report is on file in the Town Clerk's Office.

Library Report: Mrs. White

Ms. White presented the Library Report for the month of October. Motion to accept the report was made by Councilman Poletto and seconded by Councilman Casale. Approved. A copy of the written report is on file in the Town Clerk's Office.

**RESOLUTIONS:**

**Resolution No. 79** Resolution Accepting Proposal for Actuarial Services. The foregoing Resolution offered by Councilman Poletto and seconded by Councilman Sullivan was duly put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 80** Resolution Finally Adopting Preliminary Budget as 2013 Annual Budget of the Town of Brunswick. The foregoing Resolution offered by Councilman Poletto and seconded by Councilman Sullivan was duly put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 81** Resolution Acknowledging Completion and Receipt of Independent Accountant's Report on Applying Agreed-Upon Procedures – Town Justice Court. The foregoing Resolution offered by Councilman Poletto and seconded by Councilman Casale was duly put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 82** Resolution to Effect Changes in the August 2012 Water and Sewer Rolls. The foregoing Resolution offered by Councilman Salvi and seconded by Councilman Poletto was put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 83** Resolution Amending Town of Brunswick Employee Handbook. The foregoing Resolution offered by Councilman Sullivan and seconded by Councilman Poletto was put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**CORRESPONDENCE**

None.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

John Mainello, Brunswick Meadows LLC. Came to ask the Town Board if the Performance Bond could be reduced as 80% of the work has been completed.

**FURTHER COMMENTS BY VISITORS:**

None.

**WARRANTS:** Warrants No. 10261201 through 10261212, No. 121295 through 121304, No. 121305 through 121414 and No. 11091201 through 11091211 were presented. Councilman Poletto made a motion to approve the warrants, with the exception of No. 121327 and 121326 seconded by Supervisor Herrington. Approved.

Councilman Poletto made a motion to pay Warrant No. 121327 and 121326 seconded by Supervisor Herrington and put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Sullivan, Voting Aye, Councilman Casale, Abstaining, Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye; The Warrants were approved.

Councilman Sullivan made a motion to go into executive session to discuss legal matters.

Councilman Poletto made a motion to end Executive Session seconded by Councilman Salvi. No action was taken in Executive Session.

**ADJOURNMENT:**

Councilman Poletto made a motion to adjourn the meeting, seconded by Councilman Salvi. Approved. The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Susan Quest-Sherman

Town Clerk

Note: An audio compact disc of this meeting is available in the Town Clerk's Office.