

**TOWN OF BRUNSWICK  
REGULAR TOWN BOARD MEETING  
FEBRUARY 9, 2012, 7:00 P.M.  
TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Poletto, Councilman Salvi, and Councilman Sullivan.

**Board Members Absent:** Councilman Casale

**Also Present:** Town Attorney, Thomas Cioffi, and Deputy Town Clerk, William Lewis. The Supervisor called the meeting to order at 7:05 p.m.

All joined in with the salute to the flag.

**VISITORS WHO WISH TO SPEAK:**

Mr. Charles Blanchet, explained to the Board that being away at the time, he had been unable to clean & bag his lawn debris during the Town collection season. However, due to the mild weather he had done so recently. He had inquired as to the possibility of having the bags picked up and was reminded of our policy and informed that he could bring them to the Town site himself during regular Recycling Center hours. The Board discussed this with Mr. Blanchet and Highway Superintendant Eddy who agreed to look into the matter further.

**BUSINESS MEETING:**

**MINUTES OF THE PREVIOUS MEETING:**

Councilman Salvi made a motion to accept the Minutes of the previous meeting, seconded by Councilman Poletto. Approved.

**REPORTS:**

*Town Clerk:* William Lewis (Deputy Town Clerk)

The Deputy Town Clerk submitted a written report for the month of January. For January, a check for \$8,597.01 will be remitted to the Supervisor's Office. A motion to accept the Deputy Town Clerk's Report was made by Councilman Poletto, seconded by Councilman Sullivan. Approved. A copy of the written report is on file in the Town Clerk's Office.

*Highway Report:* Doug Eddy

Mr. Eddy presented his report for the month of January. A motion to accept the report was made by Councilman Salvi and seconded by Councilman Sullivan. Approved. A copy of the written report is on file in the Town Clerk's Office.

*Water & Sewer Report:* William Bradley

Mr. Bradley presented his report for the month of January. A motion to accept the report was made by Supervisor Herrington, seconded by Councilman Poletto. Approved. A copy of the written report is on file in the Town Clerk's Office.

*Superintendent of Utilities & Inspection:* John Krieger

Mr. Krieger presented his report for the month of January. For January \$3,905.00 will be remitted to the Supervisor's Office. Motion to accept Mr. Krieger's report was made by Councilman Poletto, seconded by Councilman Salvi. Approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of January. Mr. Cioffi has been working with the Town Assessor on pending tax matters, working with Mr. Gilchrist on the pending litigation, and is working on proposed updates to the Personnel Handbook. Motion to accept Mr. Cioffi's report was made by Councilman Salvi, seconded by Supervisor Herrington. Approved.

Town Historian: Sharon Zankel

Mrs. Zankel read her report for the month of January. Motion to accept the report was made by Councilman Poletto and seconded by Councilman Sullivan. Approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster presented his report for the month of January. Motion to accept Mr. Engster's report was made by Councilman Salvi, seconded by Councilman Poletto. Approved. A copy of the written report is on file in the Town Clerk's Office.

Brunswick Community Library: Ms. Julie Zelman

Ms. Zelman presented the Library report for the month of January. A motion to accept the report was made by Councilman Salvi, seconded by Councilman Poletto. Approved. A copy of the written report is on file in the Town Clerk's Office.

**RESOLUTIONS:**

**Resolution No. 29** Resolution Accepting Proposal for Professional Engineering Services – Dater Hill Bridge Over the Quakenkill. The foregoing Resolution offered by Councilman Salvi and seconded by Councilman Sullivan was duly put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Casale, Absent; Councilman Sullivan, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 30** Resolution Authorizing Supervisor to Purchase One (1) 2012 Ford 4 X 4 Regular Cab F350 XL Truck Under New York State Contract. The foregoing Resolution offered by Councilman Poletto and seconded by Councilman Sullivan was duly put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Casale, Absent; Councilman Sullivan, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 31** Resolution Amending Town of Brunswick Employee Handbook. The foregoing Resolution offered by Councilman Poletto and seconded by Councilman Sullivan was duly put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Casale, Absent; Councilman Sullivan, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 32** Resolution Approving and Authorizing Supervisor to Implement a Procedure for Recording Employees' Arrival and Departure and Meal Periods. The foregoing Resolution offered by Councilman Poletto and seconded by Councilman Sullivan was duly put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Casale, Absent; Councilman Sullivan, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 33** Resolution Approving Personal Portable Phone/Portable Entertainment Device Policy for Highway and Water Department Employees. The foregoing Resolution offered by Councilman Sullivan and seconded by Councilman Poletto was duly put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Casale, Absent; Councilman Sullivan, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 34** Resolution to Accept the Water and Sewer Maintenance Roll for the Period of 7/01/2011 Through 12/31/2011. The foregoing Resolution offered by Councilman Salvi and seconded by Councilman Poletto was duly put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Casale, Absent; Councilman Sullivan, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 35** Resolution Authorizing Claim in Litigation. The foregoing Resolution offered by Councilman Poletto and seconded by Councilman Salvi was duly put to a roll call vote as follows: Councilman Salvi, Voting Aye; Councilman Casale, Absent; Councilman Sullivan, Voting Aye; Councilman Poletto, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Mr. Cioffi explained that this resolution was required in order for the Town of Brunswick to defend against a lawsuit brought by Oakwood Properties Management, LLC, which contends the Town was incorrect in its ruling that their business had violated Town Zoning Ordinances.

**CORRESPONDENCE:**

Laura Wright wrote thanking Supervisor Herrington for his kind words at her retirement party as Treasurer from Eagle Mills Fire District #1. She also thanked Susan Quest-Sherman (Town Clerk), Calvin Clickner (Town Comptroller) and Steve Rooney (Town Assessor) for their help while she was in office.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**WARRANTS:** Warrants No. 1201201 through 1201212, No. 120080 through 120086, No. 2131212, No. 231201 through 231211 and No. 120087 through 120205A. Councilman Poletto made a motion to approve the warrants seconded by Councilman Salvi. Approved.

**FURTHER COMMENTS BY VISITORS:**

Mr. Jim Tkacik, requested that information concerning the development of the updated Comprehensive Plan be distributed widely through the internet, media and social media to ensure the residents of Brunswick are well informed and know how to participate in this process.

**ADJOURNMENT:**

Councilman Poletto made a motion to adjourn the meeting, seconded by Councilman Salvi. Approved. The meeting adjourned at 7:56 p.m.

Respectfully submitted,

William J. Lewis

Deputy Town Clerk

Note: An audio compact disc of this meeting is available in the Town Clerk's Office.